



## Phase I

Identification and selection of the investment project

Foreign Investor will first have to identify and choose the investment project.

Different ways to identify and choose an investment project in Iran

In projects for the construction of hotels and tourism and recreation complexes, through:

- Offices of the Organization of Tourism and Cultural Heritage in Tehran and its affiliates in provincial capitals;

In projects related to power stations and water supply, through the Ministry of Energy

Through contacting Organization for Investment, Economic and Technical Assistance of Iran (OIETAI)

Through Contacting the Offices of Governors;

In mass housing and urbanization projects through:

- The ministry of housing and urban development in Tehran or its affiliates in provincial capitals;
- The new cities company affiliated with the ministry of housing and urban development

Iran Chamber of Commerce, Industries and mines situated in Tehran or Chambers of provincial capitals;

In industrial and mining projects, through:

- Ministry of Industries and Mines located in Tehran and Organization of industries and Mines in provincial capitals.

In Infrastructure projects for the construction of highways, airports and ports, through:

- Ministry of Roads and Transportation;
- Iran's ports and Shipping Organization;
- Iran's Civil Aviation Organization;

In projects for the construction of administrative, sports, commercial and other urban projects, through:

- Municipalities across the country;
- Iran's physical education organization;

In agricultural and fishing projects through:

- Ministry of the Jihad-e-Agriculture in Tehran or Agricultural Organizations in provincial capitals;



## Phase II

Obtaining preliminary permit from the relevant Iranian organization/ ministry considering the nature of the project

**Agricultural Projects:**

- Establishment License issued by the provincial Organizations of Jihad-e-Agriculture ; or
- Preliminary permit issued by the managing director of the relevant special economic zone;

**Industrial and Mining Projects:**

- Establishment license issued by provincial organizations of industries and mines; or
- Preliminary permit issued by the managing director of the relevant special economic zone;

**Construction of Residential Towns:**

- Ministry of Housing and Urbanization;

**Projects for the construction of Hotels and Tourism Complexes:**

- Organization of tourism and cultural heritage;

**Projects on Technical and Engineering Services:**

- The investment organization does not demand any specific permits;
- The pertinent provincial organization of industries and mines may issue a permit;

**Projects for the construction of administrative and commercial centers**

- Preliminary permit from the municipality;

**Projects for the Construction of Dams:**

Ministry of energy; Preliminary talks with the Ministry of Energy, signing a contract with the said ministry and handing OIETAI in a draft of the same to the

**Projects for the Construction of Power Stations:**

- Ministry of energy
- Preliminary talks with the ministry of energy, signing a contract with the said ministry and handing in a draft of the same to the OIETAI

**Existing Projects (Purchase of Shares):**

- Purchase of shares of companies listed in stock exchange/market;
- Purchase of shares in companies out of the stock market;

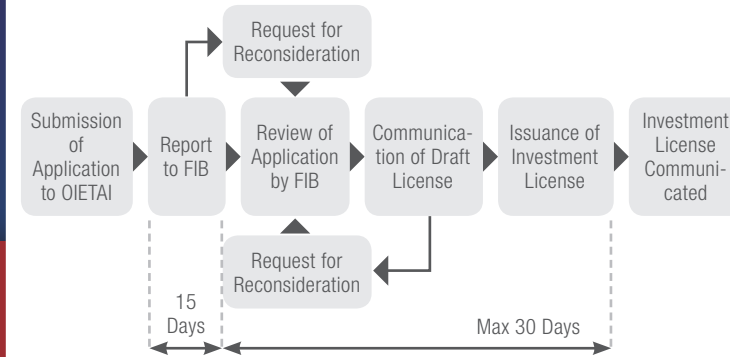
**Projects for the Construction of Railways, Highways, Airports and Exportation Terminals:**

- Ministry of roads and transportation
- Preliminary talks with the ministry of roads and transportation , signing a contract with the said ministry and handing in a draft of the same to the OIETAI
- In the case of exportation terminals, the preliminary permit issued by ministry of Trade;



## Phase III

Investment licensing Procedure



### Documents required by the OIETAI for the issuance of Foreign Investment License;

- Application Form;
- Establishment License / Primary agreement/ preliminary agreement of the pertinent Iranian organization
- Official letter of the foreign investor to submit to the OIETAI
- The foreign investor's background including a brief history of the company, the year of establishment, area of activities, in case of foreign investor is a natural person, a photocopy of passport and resume will be provided.
- A list of machinery, equipments and CKD parts which may be imported into the country as a part of the foreign investor's capital ( if available);
- In case that part of the foreign investor's share is in the form of technical know-how, a draft of the contract outlining the conditions of the transfer of technology;
- Any further useful information



## Phase IV

Procedures after the issuance of foreign investment license

**Office for the registration of companies and industrial property\***

- Registration of commercial foreign companies in Iran;
- It is possible to register a company with 100 percent belongs to foreign investor.

**Ministry of Trade:**

- Registration of orders, machinery, equipments and other physical capital;
- Obtaining the commercial card through the ministry of trade in coordination with chambers of commerce;

**Ministry of Foreign Affairs:**

- Issuance of short and long term visas for foreign investors, directors and experts;

**Ministry of Industries and mines:**

- Obtaining an exemption of customs' duties for imported machinery;
- Obtaining the exploitation permit;

**Disciplinary Forces of Islamic Republic of Iran:**

- Issuance of residence permits for foreign investors
- Directors and experts and their immediate family members;
- Renewal of the above mentioned permits;

**Ministry of Labor and Social Affairs:**

- Issuance of work permits for foreign directors, investors and experts;
- Renewal or extension of permits issued previously;

**Iranian Issuing Bank:**

- Transferring the foreign capital in cash that the investors bring in as their share to Iran's banking system and handing the bank's confirmation to the OIETAI

**Customs of the Islamic Republic of Iran:**

- Passing any physical capital brought to Iran as part of foreign investment;
- Issuance of the customs' Green Certificate ;
- Forwarding the above mentioned Green Certificate to the OIETAI.

\* It has been arranged in such a manner as to allow foreign investors to register their companies with 100 percent of foreign capital at any phase procedure...